

### FILING INSTRUCTIONS

1. Complete form in triplicate.
2. You must appeal the total property value.
3. You must enter:
  - a. What you believe the total property assessed value should be.
  - b. What you believe the land assessed value and building assessed value, if any, should be.
  - c. Your grounds for objecting to the assessment.
4. You must sign the appeal.
5. You must remit a cost deposit of \$10 with each appeal.  
**Make check payable to: DIRECTOR OF FINANCE**
6. The appeal must be received on or before April 9<sup>th</sup>:
  - a. By 4:30 PM at the Real Property Assessment Division, (if hand delivered)
  - b. Postmarked by April 9<sup>th</sup> if by mail.
7. Please mail or hand deliver your Notice of Appeal to:  
**Real Property Assessment Division**  
**4444 Rice St., Suite 454**  
**Lihue HI 96766**

Phone Number: (808) 241-6222

For Official Use Only

DEPOSIT NO: \_\_\_\_\_

Year \_\_\_\_\_ APPEAL NO: \_\_\_\_\_

Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ by: \_\_\_\_\_

Entered: \_\_\_\_/\_\_\_\_/\_\_\_\_ by: \_\_\_\_\_

### NOTICE

An automatic second appeal on next year's assessment of your property will be granted:

1. If this appeal is not settled by April 9th of next year; and,
2. If next year's assessed value of your property is the same as this year's.

If both conditions one (1) and two (2) are not met and if you continue to disagree with the assessed value of your property on next year's assessment, you must file another appeal.

### BOARD OF REVIEW – COUNTY OF KAUAI

### TAXPAYER'S NOTICE OF REAL PROPERTY TAX APPEAL

NOTICE is hereby given that \_\_\_\_\_  
 (Name of owner) (Print or type)

whose mailing address is : \_\_\_\_\_  
 hereby appeals the assessment made for the purpose of real property taxation for the year \_\_\_\_\_, upon real property identified on the maps and records

by the above tax key.

I believe my assessed value should be:

Building \$ \_\_\_\_\_

Land \$ \_\_\_\_\_

Exemption \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

My grounds of objection to the assessment per Section 5A-12.3 are as follows:

- [ ] The assessed value of the property exceeds by more than twenty percent (20%) the ratio of assessment to market value.
- [ ] There is a lack of uniformity or inequity resulting from the use of illegal assessment methods or an error in the application of the methods.
- [ ] Denial of an exemption to which you are entitled for which all requirements are met.
- [ ] Illegal or unconstitutional methods used to arrive at the assessment.

Remarks: \_\_\_\_\_

(If a representative signs the appeal, his address should be shown below his signature. At the hearing, the representative shall submit a letter of authorization signed by the appellant.)

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_ 20\_\_\_\_

Home Phone: \_\_\_\_\_ Bus: \_\_\_\_\_

ZONE	SEC	PLAT	PAR	CPR
General Land Class:			Land Area:	

(For Official Use)				
Assessment Value				
	Assessed Value	Exemptions	Valuation in Dispute	Boards Value
Bldg.	\$ _____	_____	_____	_____
Land	\$ _____	_____	_____	_____
Prop.	\$ _____	_____	_____	_____
Appraiser: _____	Signed: _____ Chairman Board of Review			